



GreenTree Software

“Excellence in Everything we do...”

GreenTree Software
6272 191A St.
Surrey B.C.
V3S 8C6
(604) 575-2999

Service Improvement

In our attempts to continually improve the service we provide to our clients, we're happy to announce the launch of GreenTree Software's web-mail interface.

In less than 5 minutes you can be making use of GreenTree Software's web-mail service. This allows you to access your existing GreenTree Software E-mail account, from any Internet enabled computer (such as those at your public library).

How to use GreenTree Software's web-mail interface.

1. Point your web-browser to <http://webmail.greentreesoftware.ca>
2. Enter your account name "greentree###" and password "*****"
Click on "Log In", and wait for your inbox page to load.
3. Now you need to set up your web-mail account to correctly display your email address (by default it displays your account name.)
 - 3.1 Click on "Options"
 - 3.2 Click on "Personal Information"
 - 3.3 Click on "Edit your Identities"
 - 3.3.1 Select "Default Identity"
 - 3.3.2 Enter your full name & From address & Reply-to address
 - 3.3.3 Enter any "signature" you wish to use when you send web-mail.
 - 3.3.4 Click on change.
4. Enjoy using the web-mail interface (reading your emails in this interface, does not remove them from the server, which allows you to later download your mail using your E-mail client.
5. If you have questions you can find answers in several places.
 - 5.1 Consult the help pages that are provided within the web-mail interface.
 - 5.2 Check our website. <http://www.greentreesoftware.ca/support/support.php>
 - 5.3 Email us at: support @ greentreesoftware. ca

I hope that you find this feature helpful for your company.